

OUR KEY STEPS ON YOUR PURCHASE

Confirming your instructions and requirements

Receiving the Memorandum of Sale from your estate agents

Requesting property searches and checking the results

Approving the Contract for sale, investigating the information supplied, and raising any relevant enquiries

Reporting on your purchase, and sending the Contract for sale and Transfer deed to you for signature, in readiness

Receiving and follow instructions from your mortgage lender to secure your mortgage on their behalf

Reporting to you on your mortgage conditions and sending the Mortgage deed for signature

Drafting your financial statement

Receiving your signed paperwork and your deposit

Negotiating your completion date and when Contracts are able to be exchanged

Exchanging the contracts, to make the agreement to sell binding

Finalising the financial statement and requesting any final balance from you

Requesting your mortgage advance and undertaking final checks

Completing your purchase by forwarding payment to the Seller's Property Lawyer

Prepare and submit your Stamp Duty Land Tax Return, with any Stamp Duty payable

Register your purchase and your mortgage at the Land Registry